



**SINDH INFRASTRUCTURE DEVELOPMENT COMPANY LIMITED**  
**MINISTRY OF PLANNING DEVELOPMENT AND SPECIAL INITIATIVES.**  
**GOVERNMENT OF PAKISTAN**  
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No. SIDCL/GM(F&A)/2021/9936  
Dated: 4<sup>th</sup> November, 2021

**ALL BIDDERS**

**SUBJECT: ADDENDA TO BID DOCUMENT/ MINUTES OF PRE-BID MEETING  
ADDENDUM # 1**

**PROJECT: HIRING OF INDEPENDENT EXPERT (THE ENGINEER)  
(THIRD PARTY ENGINEERS, TRANSPORT EXPERT AND/OR THIRD-PARTY  
FINANCIAL ADVISORS)**

Attached is the subject Addendum # 1

Please ensure the acknowledgement of this addendum in writing immediately.

(Khadim Hussain Mirani)  
General Manager (F&A), SIDCL

**Copy for information to:**

1. The Chief Executive Officer, SIDCL
2. The General Manager (Engg/Ops), SIDCL
3. The Chief Engineer, SIDCL
4. The Manager Contracts, SIDCL
5. Technical Evaluation Committee, SIDCL
6. Master File.

**HIRING OF INDEPENDENT EXPERT (THE ENGINEER)  
(THIRD PARTY ENGINEERS, TRANSPORT EXPERT AND/OR THIRD-PARTY FINANCIAL  
ADVISORS).**

**ADDENDUM # 1  
MINUTES OF PRE-BID MEETING**

**Held on:**  
2<sup>nd</sup> November, 2021

**Venue:**  
SIDCL's Head Office, Karachi

**Meeting Starting Time : 11:00 hour**  
**Meeting Ending Time : 11:45 hour**

**Participants:**

**SIDCL**

Mr. Khadim Hussain Mirani	General Manager (F&A), SIDCL
Mr. Abdul Aziz	Sr. Manager (Bus Ops & ITS), SIDCL
Mr. M Bux Qureshi	Manager Contract, SIDCL
Mr. Farhan Hasnain	Assistant Manager Contract, SIDCL

**BIDDERS:**

Mr. Shoukat Ali Alvi  
Ms. Kanza Aslam

The meeting started with recitation from Holy Quran. The General Manager (F&A), SIDCL Welcomed the participants of the meeting.

The General Manager (F&A) informed the participants that, the bidders were to submit their questions in writing prior to Pre-bid meeting. He asked the bidders to submit their written questions for the reply/response. It was clarified that any points raised in the meeting will be answered but firm replies to the questions (if required) will be issued to the Bidders in the form of Minutes of Meeting, which will be issued as Addendum to the Bidding Document.

Following are the queries raised by the bidders forwarded through letter and responses are as under:-

S No.	Queries by Bidders	Response
<b>Mr. Shoukat Ali Alvi</b>		
1	To quantify Quotes, the quantum of the scope of work or Minimum Man months are not identified. However, it was explained that a ballpark figure of 8 hours a day can be considered as one of the considerations. But for this, we have to understand that this task is part-time and not a full-time assignment. Quantum of Overhead or out-of-pocket expenses are not indicated for printing, transportation, etc.	It is a part time assignment. The amount / fee quoted by individual will be inclusive of all printing, transportation etc.

S No.	Queries by Bidders	Response
2	As per para 2.4, the quoted prices should include all Government taxes, it would be a good idea to indicate those including taxes applicable by Sindh Government.	Sindh Sales Tax and all other applicable taxes
3	Para 2.6 b: Affidavit on Judicial Stamp paper is required, Judicial paper for Rs 500 or more or any other price is not mentioned.	Rs. 100 stamp paper will be fine
4	This assignment is open to MBA (Finance), How will he be experienced on Standard Contract as per Pakistan Engineering Council. The person qualified with MBA Finance degree cannot be assigned the duties of "The Engineer" as per FIDIC or PEC conditions.	It's Procurement Committee by Board decision. MBA Finance /or equivalent with Finance background will have added advantage
5	Clause 8, Letter of award and contract: Bidder are then required to sign a contract agreement within 3 days of issuance of letter of award, but the draft contract agreement is not attached with the RFP so that the bidders should know what all his obligations and other conditions or special conditions he has to sign and be obligated for. That must be part of the RFP.	Attached as Flag A
6	Annexure A Para 3. The independent Expert/The Engineer/Financial Expert is required to carry out duties specified in the Contracts awarded for the bus operations facility Management & Fund Management, if so all these contracts should have been part of the RFP. Serial 8 states Board for 03 contracts as follows, but nothing follows thereafter.	All three contracts Scope of work were part of the bidding documents. If anyone required more information or complete documents, then please visit our website, where complete set of bidding documents are available. <a href="https://sidcl.com.pk/publications/">https://sidcl.com.pk/publications/</a>
7	Most of the tasks are related to the Key Performance Indicators (KPIs) of all three contracts. Those should be part of the RFP to quantify the scope.	Please refer to the response at S. No. 6
8	During various scope identification, some sections are referred but those documents are not available to know the contents.	Please refer to the response at S. No. 6
9	Annexure C is an explanation of The Engineer, should the Engineer be a Professional Engineer registered with PEC, if so, what about the Financial Advisor? If not, what is the criteria of such an expert?	The Engineer Should be Professional Engineer registered with PEC preferably Finance background will have added advantage

The General Manager (F&A), SIDCL thanked all the participants and meeting ended with vote of thanks to the chair by all present.

Submitted for your information.

  
General Manager (F&A), SIDCL

**DRAFT FORM OF CONTRACT**

This CONTRACT (hereinafter called the "Contract") is made on the \_\_\_ day of \_\_\_ month) of \_\_\_ (year), between, on the one hand \_\_\_\_\_ (hereinafter called the "Client" which expression shall include the successors, legal representatives and permitted assigns) and, on the other hand, \_\_\_\_\_ (hereinafter called the "Independent Consultants (The Engineer)" which expression shall include the successors, legal representatives and permitted assigns).

WHEREAS

- (a) the Client has requested the Independent Consultants (The Engineer) to provide certain consulting services as defined in the General Conditions of Contract attached to this Contract (hereinafter called the "Services"); and
- (b) the Independent Consultants (The Engineer), having represented to the Client that they have the required professional skills, and personnel and technical resources, have agreed to provide the Services on the terms and conditions set forth in this Contract;

NOW THEREFORE the Parties hereby agree as follows:

- 1. The following documents attached hereto shall be deemed to form an integral part of this Contract:
  - (a) Scope of Three (3) Contracts i.e. Bus Operator, Facility Management and Fund Management
- 2. The mutual rights and obligations of the Client and the Independent Consultants (The Engineer) shall be as set forth in the Contract, in particular:
  - (a) The Independent Consultants (The Engineer) shall carry out the Services in accordance with the provisions of the Contract; and
  - (b) The Client shall make payments to the Independent Consultants (The Engineer) on monthly basis.

IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be signed in their respective names in two identical parts each of which shall be deemed as the original, as of the day, month and year first above written.

For and on behalf of \_\_\_\_\_

CLIENT'S NAME

Witness

Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Title \_\_\_\_\_

Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Title \_\_\_\_\_  
(Seal)

\_\_\_\_\_  
NAME & SIGNATURE OF THE INDEPENDENT CONSULTANTS (THE ENGINEER)

Witness

Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Title \_\_\_\_\_